

UNION TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda October 25, 2021

REGULAR MEETING OF THE UNION TOWNSHIP BOARD OF EDUCATION WILL BEGIN AT **6:30 PM IN THE LIBRARY OF THE UNION TOWNSHIP ELEMENTARY SCHOOL ON MONDAY, OCTOBER 25, 2021.**

2019 - 2023 STRATEGIC PLAN

VISION 2023

Goal 1: **College and Career Readiness**

To prepare students for college by providing opportunities for students to engage in learning, while fostering innovation, collaboration and leadership.

Goal 2: **School Experience**

To provide students with a school environment and experiences that will model innovation, collaboration and leadership.

Goal 3: **School Facilities**

To provide a safe and secure learning environment that supports innovation, collaboration and leadership.

BOARD OF EDUCATION OBJECTIVES

Objective 1: Evaluate the Chief School Administrator in a timely and thorough manner.

Objective 2: Align the Board of Education meeting agenda with planned decision points and annual topics.

Objective 3: Provide training for Board of Education members regarding curriculum planning.

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MEETING AGENDA

1. CALL TO ORDER - Mr. Palma, President

- 2. OPEN PUBLIC MEETING ANNOUNCEMENT - Mrs. Sigler, Vice President**
Pursuant to Executive Order #103, dated March 9, 2020, Governor Murphy declared a Public Health Emergency and a State of Emergency in New Jersey. On March 20, 2020, P.L. 2020 Chapter 11 amended the Open Public Meeting Act to allow local public bodies to conduct Remote Public Meetings by use of electronic communications technology during a period declared as a Public Health Emergency or a State of Emergency. On June 4, 2021, in corresponding actions, Governor Murphy signed a law (A.5820) and Executive Order (EO 244) terminating the Covid-19 Public Health Emergency. However, Administrative Orders, directives or waivers issued by a State agency in reliance upon EO 103 will expire January 11, 2022, unless they are continued, modified or revoked by the agency before that date.

Adequate Notice and Electronic Notice of this meeting was given by:

1. Email sent to the Hunterdon Democrat on **September 17, 2021**;
2. Advance written notice to the Union Township Clerk;
3. Advance written notice posted on the bulletin boards of the Union Township Schools;
4. Posting of an electronic notice of this meeting on the district website which provided the time, date and instructions for: (a) access to the Remote Public Meeting, (b) how to provide public comment and (c) how to access the agenda.

During the business session portion of this Remote Public Meeting, the audio of all members of the public attending the meeting will be muted. During the times of public comment indicated on the agenda, members of the public who desire to provide comment shall submit a written comment, including their name and address, via the chat section of the application. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

3. PLEDGE OF ALLEGIANCE - Mr. Palma, President

4. ROLL CALL - Mrs. Tirone, Board Secretary

Kara Cherney	_____	Marcelo DaSilva	_____	Jeffrey Monsell	_____
Lou Palma	_____	Brian Rowe	_____	Jennifer Sigler	_____
James Teipel	_____	Suzanne Wunder	_____	Vacant	_____

5. PRESENTATIONS/REPORTS

- Superintendent's Report - Mr. Nicholas Diaz
- Business Administrator's Report - Mrs. Lori Tirone

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- Security and Fire Drills 2020-2021:

DRILL	DATE
ES - Evacuation Drill	10/21/2021
MS - Lockdown Drill	9/29/21

6. CORRESPONDENCE

7. PUBLIC COMMENTS (agenda items)

All comments should be directed to the board president. Members of the public who desire to provide comment shall submit a written comment via the chat or text message section of the application. Those wishing to share comments during this portion of the meeting are requested to state their name and address in the chat. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student’s right to privacy.

8. EDUCATION / SPECIAL / GIFTED & TALENTED

Chairperson Comments/Committee Report: The Education Committee did not meet in October, 2021.

CONSENT AGENDA ITEM E-

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mr. Teipel	Mrs. Cherney	Mr. DaSilva	Mr. Monsell	Mr. Rowe	Mrs. Sigler	Mrs. Wunder	Mr. Palma	Vacant	TOTAL
									Yes
									No
									Abstain
									Absent

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9. PERSONNEL

Chairperson Comments/Committee Report: The Personnel Committee met on October 19, 2021 at 9:00 am. Those present were Jennifer Sigler, Brian Rowe, Kara Cherney, Suzanne Wunder, and Nicholas Diaz.

CONSENT AGENDA ITEM P1 - P12

P1 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, approve the following Permanent Substitutes for the 2021-2022 school year at the rate of \$135 per day, for a minimum of 3 days per week, not to exceed 30 hours per week:

Name	Substitute Position
Brianna Creagh	Teacher
Cindy Wiseburn	Teacher
Stephanie Mathews	Teacher
Sandra Foss	Teacher

P2 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, appoint the following as before and after care employees at a rate of \$30.00 per hour, starting on or after September 27, 2021 through December 23, 2021. District is to be reimbursed by The Work-Family Connection:

Name	Position
Lauri Smythe	Before and After Care Provider
Nicole Jones	Before and After Care Provider
Morgan Miller-Simmons	Before and After Care Provider

P3 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, amend the start date for Austin Van-Spanje from September 30, 2021 to September 29, 2021 through June 3, 2022 as a Middle School Counselor leave replacement at the rate of \$200/day, then Step 1/BA after 60 days.

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P4 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, accept, with regret, the resignation of Alexandra Cannizzaro, Instructional Assistant, effective September 26, 2021.

P5 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, accept, with regret, the retirement of Alexandra Mayer, Third Grade Teacher, effective December 1, 2021.

P6 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, amend the following extra-curricular positions for the 2021-2022 school year:

Stipend Position	Name	Stipend Amount
District Test Coordinator (Full year)	Laura Marchese Sandy Ballance	\$2,301.00 = \$1,150.50/person

P7 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, approve a request for paid and unpaid medical leave of absence (FMLA) for (employee # 431) commencing on January 31, 2022 and terminating on May 31, 2022.

P8 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, approve a request for paid medical leave of absence (FMLA) for (employee # 206) commencing on November 2, 2021 and terminating on January 31, 2022.

P9 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, appoint Susan Pinto as a Third Grade Teacher at Step 11/MA (prorated), effective December 15, 2021 through June 30, 2022.

P10 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, approve the following staff for the Girls Who Code Program. All stipends will be paid out of the Middle Grades Career Awareness Exploration Grant:

Name	Rate
Morgan Miller-Simmons	\$50 per hour (GWC teacher role is not to exceed 100 hours total)

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P11 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, approve the following Nurse Substitutes for the 2021-2022 school year at the rate of \$200 per day:

Name	Substitute Position
Lori Kane	Nurse
Christina Stoffers	Nurse
Jennifer Stasyshyn	Nurse
Stephani Stephens	Nurse

P12 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, approve Anne Pytel as a substitute teacher, when needed, for the 2021-2022 school year, at her current Paraprofessional rate, pending substitute teacher certification.

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mrs. Sigler	Mr. DaSilva	Mr. Monsell	Mr. Rowe	Mr. Teipel	Mrs. Wunder	Mrs. Cherney	Mr. Palma	Vacant	TOTAL
									Yes
									No
									Abstain
									Absent

10. POLICY

Chairperson Comments/Committee Report: The Policy Committee met on October 19, 2021 at 9:00 am. Those present were Jennifer Sigler, Brian Rowe, Kara Cherney, Suzanne Wunder, and Nicholas Diaz.

Note: Revised policies only require a first read. New policies require two readings.

CONSENT AGENDA ITEM PO1 - PO4

PO1 **BE IT RESOLVED** that the Board upon recommendation of the Chief School

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Administrator, approve the following policies on Second Reading:

P6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs
(new)

P6115.02 Federal Awards/Funds Internal Controls – Mandatory Disclosures
(new)

P6115.03 Federal Awards/Funds Internal Controls – Conflict of Interest
(new)

PO2 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, accepts the following new policies on First Reading:

P2425 Emergency Virtual or Remote Instruction Program (M) **(new)**

PO3 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, approves the following policies and regulations on First Reading:

P&R 5751 Sexual Harassment of Students (M)

PO4 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, approve the Emergency Virtual or Remote Instruction Programs for the 2021-2022 school year.

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mrs. Sigler	Mr. Monsell	Mr. Rowe	Mr. Teipel	Mrs. Wunder	Mrs. Cherney	Mr. DaSilva	Mr. Palma	Vacant	TOTAL
									Yes
									No
									Abstain
									Absent

11. FINANCE / TRANSPORTATION / PHYSICAL PLANT

Chairperson Comments/Committee Report: The Finance Committee met on October 7, 2021 at 5:00 pm. Those present were Jeffrey Monsell, Marcelo DaSilva, Lou Palma, Brian Rowe, Nicholas Diaz and Lori Tirone.

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			5 Nights/Week & Saturdays - Nov. thru March	8:00 am - 4:00 pm	
Girl Scout Troop 81127	Breakfast with Santa	ES Cafeteria	Dec. 10, 2021 - Set up Dec. 11, 2021 Event	6:30-7:30 pm 8:00 am-12:00 pm	1 Hour of Custodial OT - \$50.00
Voorhees High School - CS & AE Academy	Girls Who Code	MS Library	Mondays - Oct. thru June	3:30-6:00 pm	N/A
PTA	ES Book Fair	ES Library	Sept. 27 to Oct. 2021 Sept. 29, 2021	During School Family Night 6:00-8:00 pm	N/A
PTA	MS Book Fair	MS Library	Oct. 18 to 22, 2021 Oct. 20, 2021	During School Family Night 5:00-7:00 pm	N/A

- F7 **BE IT RESOLVED** that the Board upon the recommendation of the Chief School Administrator, approve the Elementary School and Middle School CMP (Comprehensive Maintenance Plan) and M1 (Maintenance Budget Amount Worksheet) for 2020-21 Actual / 2021-22 Budgeted / 2022-23 Proposed, per N.J.A.C. 6A:26A, for submission to the Executive County Superintendent.
- F8 **BE IT RESOLVED** that the Board upon the recommendation of the Chief School Administrator, approve a Shared Service Agreement for Communications with Haddon Township.
- F9 **BE IT RESOLVED** that the Board upon the recommendation of the Chief School Administrator, approve a Consulting Service Agreement between Union Township Board of Education and Educational Consortium For Telecommunications Savings (E-Rate).
- F10 **BE IT RESOLVED** that the Board upon the recommendation of the Chief School Administrator, approve the following parent-paid Preschool Tuition Contract for Student ID# 3858 (starting November 2021) in the amount of \$3,500, prorated, for the 2021-2022 school year.

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Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mr. Monsell	Mr. Rowe	Mrs. Sigler	Mr. Teipel	Mrs. Wunder	Mrs. Cherney	Mr. DaSilva	Mr. Palma	Vacant	TOTAL
									Yes
									No
									Abstain
									Absent

12. OTHER BUSINESS

THE FOLLOWING MOTIONS ARE RECOMMENDED BY THE SUPERINTENDENT:

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the “Application for Emergent Hire.”

CONSENT AGENDA ITEM OB1

OB1 BE IT RESOLVED that the Board upon recommendation of the Chief School Administrator, appoint Michael Underwood as a Custodian at the salary of \$40,000.00, prorated, starting on or after November 8, 2021 through June 30, 2022, pending criminal history review.

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mrs. Sigler	Mr. Teipel	Mrs. Wunder	Mrs. Cherney	Mr. DaSilva	Mr. Monsell	Mr. Rowe	Mr. Palma	Vacant	TOTAL
									Yes
									No
									Abstain
									Absent

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13. REGULAR & EXECUTIVE SESSION MINUTES

CONSENT AGENDA ITEMS M1 - M2

M1 **BE IT RESOLVED** that the **Regular Meeting Minutes of September 27, 2021** held on the date indicated as transcribed, be approved and filed.

M2 **BE IT RESOLVED** that the **Executive Session Meeting Minutes of September 27, 2021** held on the date indicated as transcribed, be approved and filed.

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mr. Teipel	Mrs. Wunder	Mrs. Cherney	Mr. DaSilva	Mr. Monsell	Mr. Rowe	Mrs. Sigler	Mr. Palma	Vacant	TOTAL
									Yes
									No
									Abstain
									Absent

14. PUBLIC COMMENTS - Privilege of the Floor

All comments should be directed to the board president. Members of the public who desire to provide comment shall submit a written comment via the chat or text message section of the application. Those wishing to share comments during this portion of the meeting are requested to state their name and address in the chat. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

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15. NEW BUSINESS

16. OLD BUSINESS

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17. EXECUTIVE SESSION

BE IT RESOLVED, by the Union Township Board of Education pursuant to Section 7 of the Open Public Meetings Act N.J.S.A.10:4-12, that said public body enter into Closed Session at this time on **October 25, 2021** to discuss confidential matters pertaining to _____.

BE IT FURTHER RESOLVED that the matters discussed in Closed Session should be made public as soon as the need for confidentiality no longer exists, but it is not known at this time when that may be. The board expects to reconvene into public session in approximately _____ minutes. Action may be taken.

The Board adjourned to closed session at _____ .

Motion by _____, Seconded by _____ Voice Vote:

Yes	No	Abstain	Absent
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The Board reconvened in open session at _____.

Motion by _____, Seconded by _____ Voice Vote:

Yes	No	Abstain	Absent
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18. ADJOURNMENT

Motion by _____, Seconded by _____ to adjourn the Public Meeting at _____ pm.

Voice Vote:

Yes	No	Abstain	Absent
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