

UNION TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda November 29, 2021

REGULAR MEETING OF THE UNION TOWNSHIP BOARD OF EDUCATION WILL BEGIN AT **6:30 PM IN THE LIBRARY OF THE UNION TOWNSHIP ELEMENTARY SCHOOL ON MONDAY, NOVEMBER 29, 2021.**

2019 - 2023 STRATEGIC PLAN

VISION 2023

Goal 1: **College and Career Readiness**

To prepare students for college by providing opportunities for students to engage in learning, while fostering innovation, collaboration and leadership.

Goal 2: **School Experience**

To provide students with a school environment and experiences that will model innovation, collaboration and leadership.

Goal 3: **School Facilities**

To provide a safe and secure learning environment that supports innovation, collaboration and leadership.

BOARD OF EDUCATION OBJECTIVES

Objective 1: Evaluate the Chief School Administrator in a timely and thorough manner.

Objective 2: Align the Board of Education meeting agenda with planned decision points and annual topics.

Objective 3: Provide training for Board of Education members regarding curriculum planning.

UNION TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda November 29, 2021

MEETING AGENDA

1. CALL TO ORDER - Mr. Palma, President

- 2. OPEN PUBLIC MEETING ANNOUNCEMENT - Mrs. Sigler, Vice President**
Pursuant to Executive Order #103, dated March 9, 2020, Governor Murphy declared a Public Health Emergency and a State of Emergency in New Jersey. On March 20, 2020, P.L. 2020 Chapter 11 amended the Open Public Meeting Act to allow local public bodies to conduct Remote Public Meetings by use of electronic communications technology during a period declared as a Public Health Emergency or a State of Emergency. On June 4, 2021, in corresponding actions, Governor Murphy signed a law (A.5820) and Executive Order (EO 244) terminating the Covid-19 Public Health Emergency. However, Administrative Orders, directives or waivers issued by a State agency in reliance upon EO 103 will expire January 11, 2022, unless they are continued, modified or revoked by the agency before that date.

Adequate Notice and Electronic Notice of this meeting was given by:

1. Email sent to the Hunterdon Democrat on **September 17, 2021**;
2. Advance written notice to the Union Township Clerk;
3. Advance written notice posted on the bulletin boards of the Union Township Schools;
4. Posting of an electronic notice of this meeting on the district website which provided the time, date and instructions for: (a) access to the Remote Public Meeting, (b) how to provide public comment and (c) how to access the agenda.

During the business session portion of this Remote Public Meeting, the audio of all members of the public attending the meeting will be muted. During the times of public comment indicated on the agenda, members of the public who desire to provide comment shall submit a written comment, including their name and address, via the chat section of the application. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

3. PLEDGE OF ALLEGIANCE - Mr. Palma, President

4. ROLL CALL - Mrs. Tirone, Board Secretary

Kara Cherney	_____	Marcelo DaSilva	_____	Jeffrey Monsell	_____
Lou Palma	_____	Brian Rowe	_____	Jennifer Sigler	_____
James Teipel	_____	Suzanne Wunder	_____	Vacant	_____

5. PRESENTATIONS/REPORTS

- Superintendent's Report - Dr. Nicholas Diaz
- Curriculum Coordinator's Presentation - Mrs. Laura LoPiccolo
- Business Administrator's Report - Mrs. Lori Tirone

UNION TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda November 29, 2021

- Security and Fire Drills 2020-2021:

DRILL	DATE
MS - Evacuation Drill	10/28/21
MS - Hold Drill	11/17/21
ES - Fire Drill	10/22/21
ES - Hold Drill	11/17/21

6. CORRESPONDENCE

7. PUBLIC COMMENTS (agenda items)

All comments should be directed to the board president. Members of the public who desire to provide comment shall submit a written comment via the chat or text message section of the application. Those wishing to share comments during this portion of the meeting are requested to state their name and address in the chat. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student’s right to privacy.

8. EDUCATION / SPECIAL / GIFTED & TALENTED

Chairperson Comments/Committee Report: The Education Committee met on November 18, 2021 at 3:00 pm. Those present were Jim Tipel, Suzanne Wunder, Jennifer Sigler, Lou Palma, Laura LoPiccolo and Nicholas Diaz.

CONSENT AGENDA ITEM E1

E1 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, approve the following field placement for University of Pittsburgh student observer:

Student	UTS Teacher	Building	Start Date	Time
Julia Pereira	Sean Bobal Paige DiGiambattista (Speech)	UTES and UTMS	December 20, 2021	December 20, 2021-January 7, 2022 (not including break)

UNION TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda November 29, 2021

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mr. Teipel	Mrs. Cherney	Mr. DaSilva	Mr. Monsell	Mr. Rowe	Mrs. Sigler	Mrs. Wunder	Mr. Palma	Vacant	TOTAL
									Yes
									No
									Abstain
									Absent

9. PERSONNEL

Chairperson Comments/Committee Report: The Personnel Committee met on November 23, 2021 at 9:00 am. Those present were Jennifer Sigler, Brian Rowe, Kara Cherney, Suzanne Wunder, and Nicholas Diaz.

CONSENT AGENDA ITEM P1 - P7

P1 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, approve the following Substitutes for the 2021-2022 school year at the rate of \$95 per day, after 20 days the rate will increase to \$105 per day plus a one time \$200 stipend:

Name	Substitute Position
Christina Stoffers	Teacher
Grace Chen	Teacher
Caryn McKay	Teacher
Kyra Paillex	Teacher
Noelle Decowski	Teacher
John Dimeglio	Teacher
Cristina Vogt	Teacher

P2 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, appoint Susan Henn, as Elementary School Leave Replacement Instructional Assistant, at the rate of \$20.00 per hour, effective November 1, 2021 - January 28, 2022.

UNION TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda November 29, 2021

P3 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, appoint Christina Chandler, as an Instructional Assistant, at the rate of \$20.00 per hour, starting on or after November 29, 2021 through June 30, 2022. (Benefits as per negotiated agreement).

P4 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, accept, with regret, the resignation of Katherine Odore, Custodian, effective November 29, 2021.

P5 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, approve the following staff for Study Tables for the 2021-2022 school year.

Position	Name	Stipend Amount
Middle School Study Tables	Delia Hollerieth Leigh Richards Heather Richards Morgan Simmons Dawn DeLorenzo	\$30.00 per hour (total program for Middle School not to exceed 145 hours total)
Elementary School Study Tables	Nicole Jones	\$30.00 per hour (total program for Elementary School not to exceed 145 hours total)

P6 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, approve the following extra-curricular positions for the 2021-2022 school year:

Stipend Position	Name	Stipend Amount
Drama Club	Debra Sinkiewicz	\$2,301.00

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mrs. Sigler	Mr. DaSilva	Mr. Monsell	Mr. Rowe	Mr. Teipel	Mrs. Wunder	Mrs. Cherney	Mr. Palma	Vacant	TOTAL
									Yes
									No
									Abstain

UNION TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda November 29, 2021

									Absent
--	--	--	--	--	--	--	--	--	--------

10. POLICY

Chairperson Comments/Committee Report: The Policy Committee met on November 23, 2021 at 9:00 am. Those present were Jennifer Sigler, Brian Rowe, Kara Cherney, Suzanne Wunder, and Nicholas Diaz.

Note: Revised policies only require a first read. New policies require two readings.

CONSENT AGENDA ITEM PO1 - PO3

PO1 BE IT RESOLVED that the Board upon recommendation of the Chief School Administrator, approve the following policies on second read:

- P2425 Emergency Virtual or Remote Instruction Program (M) **(new)**
- P1648.11 The Road Forward Covid-19 Health and Safety **(new)**

PO2 BE IT RESOLVED that the Board upon recommendation of the Chief School Administrator, accepts the following new policies on First Reading:

- P1648.13 School Employee Vaccination Requirements (M) **(new)**
- P1648.14 Safety Plan for Healthcare Settings in School Buildings - COVID-19 (M) **(new)**

PO3 BE IT RESOLVED that the Board upon recommendation of the Chief School Administrator, approve the following policies and regulations on First Reading:

- R5306 Health Services to Non-Public Schools (M) (from audit)
- P&R 9270 Home Schooling and Equivalent Education (M)

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mrs. Sigler	Mr. Monsell	Mr. Rowe	Mr. Teipel	Mrs. Wunder	Mrs. Cherney	Mr. DaSilva	Mr. Palma	Vacant	TOTAL
									Yes
									No
									Abstain
									Absent

UNION TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda November 29, 2021

11. FINANCE / TRANSPORTATION / PHYSICAL PLANT

Chairperson Comments/Committee Report: The Finance Committee met on November 4, 2021 at 5:00 pm. Those present were Jeffrey Monsell, Marcelo DaSilva, Jennifer Sigler, Brian Rowe, Mike Mason, Shannon Albrecht, Nicholas Diaz and Lori Tirone.

CONSENT AGENDA ITEMS F1 - F8

F1 **BE IT RESOLVED** that upon review of the Board Secretary's Report for the month of **October 2021 Report of the Secretary** in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of N.J.A.C. 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16:10(a).

F2 **BE IT RESOLVED** that upon review of the Treasurer's Report for the month of **October 2021 Report of the Treasurer** in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of N.J.A.C. 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line appropriation in violation of N.J.A.C. 6A:23A-16:10(a).

F3 The Board Secretary certifies, pursuant to N.J.A.C. 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16:10(a).

Lori A. Tirone, Board Secretary

Date

F4 **BE IT RESOLVED** that the Board approve the attached list of budget transfers as presented by the School Business Administrator for **October 2021 Budget Transfers**.

F5 **BE IT RESOLVED** that the Board approve the attached list of district bills for payment as presented by the School Business Administrator for **October 2021 Bills List** in the amount of \$1,296,410.73.

F6 **BE IT RESOLVED** that the Board upon the recommendation of the Chief School Administrator, approve the following Facility Usage Requests:

Group Name	Purpose	Location	Date	Time	Fee
------------	---------	----------	------	------	-----

UNION TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda November 29, 2021

Pattensburg Fire Department	Fire Safety Presentation	ES Parking Lot	Oct. 20, 2021 Oct. 21, 2021 (Raindate)	9:40 am - 2:05 pm	N/A
Moravian Academy & Palmieri Transportation	Bus Stop	MS Parking Lot	2021-2022 School Year	AM Stop 7:00 am PM Stop 4:00 pm	N/A
NHHS Concert Band	Winter Concert	MS Gym	Dec. 21, 2021	9:30 am - 11:30 am	N/A

F7 **BE IT RESOLVED** that the Board upon the recommendation of the Chief School Administrator, approve the following Professional Development:

Training	Attendee	Date	Cost
NJ PSA Conference Atlantic City, NJ	Rhonda Pevorus	March 24-25, 2022	\$320.00 per person + \$96.60 mileage

F8 **BE IT RESOLVED** that the Board upon the recommendation of the Chief School Administrator, approve a services contract between Union Township Board of the Education and YMCA effective January 3, 2022 through June 30, 2022 at no cost to the district, although requests of program space, custodial services, storage space, playground usage, timely notification of unscheduled school closings and access to the building will be granted.

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mr. Monsell	Mr. Rowe	Mrs. Sigler	Mr. Teipel	Mrs. Wunder	Mrs. Cherney	Mr. DaSilva	Mr. Palma	Vacant	TOTAL
									Yes
									No
									Abstain
									Absent

UNION TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda November 29, 2021

12. OTHER BUSINESS

THE FOLLOWING MOTIONS ARE RECOMMENDED BY THE SUPERINTENDENT:

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the “Application for Emergent Hire.”

CONSENT AGENDA ITEMS OB1 - OB3

OB1 BE IT RESOLVED that the Board upon the recommendation of the Chief School Administrator, approve the following Professional Development:

Training	Attendee	Date	Cost
IMSE-Orton Gillingham Training (Zoom)	Elisabetta Devita	December 6-10, 2021	\$1,275.00 per person
IMSE-Orton Gillingham Training (Zoom)	Jimmy Battell	December 13 - 17, 2021	\$1,275.00 per person
IMSE-Orton Gillingham Training (Zoom)	Paige DiGiambattista	January 3 -14, 2022	\$1,275.00 per person
CPR Recertification Flemington, NJ	Maria Prentice	December 15, 2021	\$85.00 per person

OB2 Resolution – LEAP Implementation Grant Participation

WHEREAS, the State of New Jersey has appropriated funds for Shared Services and School District Consolidation Study and Implementation Grants to assist local units with the study, development and implementation of new shared and regional services; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the Local Efficiency Achievement Program (LEAP); and

WHEREAS, LEAP Implementation Grant funds have been allocated to support costs associated with school district consolidation studies; and

WHEREAS, Bethlehem Township, Franklin Township, Hampton Borough, and Union Township have determined to evaluate whether the districts may be able to

UNION TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda November 29, 2021

attain improved educational quality and efficiencies through consolidation or regionalization; and

WHEREAS, a formal study must be undertaken to accomplish this objective; and

WHEREAS, the Union Township School District has agreed to be the lead entity in conducting this study and will submit the application for financial support for this study to DLGS on behalf of all participating units.

NOW, THEREFORE, BE IT RESOLVED, by the Union Township Board of Education that the Union Township School District does hereby join with Bethlehem Township, Franklin Township, and Hampton Borough in applying for a LEAP Implementation Grant to support undertaking a feasibility study for regionalization/consolidation.

OB 3 BE IT RESOLVED that the Board upon recommendation of the Chief School Administrator, appoint Lisa Schoberl as a 1:1 Paraprofessional outside of contractual hours at a rate of \$30 per hour (not to exceed 60 hours) starting on November 17, 2021 through June 30, 2022.

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mrs. Sigler	Mr. Teipel	Mrs. Wunder	Mrs. Cherney	Mr. DaSilva	Mr. Monsell	Mr. Rowe	Mr. Palma	Vacant	TOTAL
									Yes
									No
									Abstain
									Absent

13. REGULAR & EXECUTIVE SESSION MINUTES

CONSENT AGENDA ITEMS M1 - M2

M1 BE IT RESOLVED that the **Regular Meeting Minutes of October 25, 2021** held on the date indicated as transcribed, be approved and filed.

M2 BE IT RESOLVED that the **Executive Session Meeting Minutes of October 25, 2021** held on the date indicated as transcribed, be approved and filed.

UNION TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda November 29, 2021

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mr. Teipel	Mrs. Wunder	Mrs. Cherney	Mr. DaSilva	Mr. Monsell	Mr. Rowe	Mrs. Sigler	Mr. Palma	Vacant	TOTAL
									Yes
									No
									Abstain
									Absent

14. PUBLIC COMMENTS - Privilege of the Floor

All comments should be directed to the board president. Members of the public who desire to provide comment shall submit a written comment via the chat or text message section of the application. Those wishing to share comments during this portion of the meeting are requested to state their name and address in the chat. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student’s right to privacy.

15. NEW BUSINESS

16. OLD BUSINESS

17. EXECUTIVE SESSION

BE IT RESOLVED, by the Union Township Board of Education pursuant to Section 7 of the Open Public Meetings Act N.J.S.A.10:4-12, that said public body enter into Closed Session at this time on **November 29, 2021** to discuss confidential matters pertaining to _____.

BE IT FURTHER RESOLVED that the matters discussed in Closed Session should be made public as soon as the need for confidentiality no longer exists, but it is not known at this time when that may be. The board expects to reconvene into public session in approximately _____ minutes. Action may be taken.

UNION TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda November 29, 2021

The Board adjourned to closed session at _____ .

Motion by _____, Seconded by _____ Voice Vote:

Yes	No	Abstain	Absent
-----	----	---------	--------

The Board reconvened in open session at _____ .

Motion by _____, Seconded by _____ Voice Vote:

Yes	No	Abstain	Absent
-----	----	---------	--------

18. ADJOURNMENT

Motion by _____, Seconded by _____ to adjourn the Public Meeting at _____ pm.

Voice Vote:

Yes	No	Abstain	Absent
-----	----	---------	--------