

UNION TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda February 22, 2022

REGULAR MEETING OF THE UNION TOWNSHIP BOARD OF EDUCATION WILL BEGIN AT **6:45 PM IN THE LIBRARY OF THE UNION TOWNSHIP ELEMENTARY SCHOOL ON TUESDAY, FEBRUARY 22, 2022.**

2019 - 2023 STRATEGIC PLAN

VISION 2023

Goal 1: **College and Career Readiness**

To prepare students for college by providing opportunities for students to engage in learning, while fostering innovation, collaboration and leadership.

Goal 2: **School Experience**

To provide students with a school environment and experiences that will model innovation, collaboration and leadership.

Goal 3: **School Facilities**

To provide a safe and secure learning environment that supports innovation, collaboration and leadership.

BOARD OF EDUCATION OBJECTIVES

Objective 1: Evaluate the Chief School Administrator in a timely and thorough manner.

Objective 2: Align the Board of Education meeting agenda with planned decision points and annual topics.

Objective 3: Provide training for Board of Education members regarding curriculum planning.

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MEETING AGENDA

1. CALL TO ORDER

2. OPEN PUBLIC MEETING ANNOUNCEMENT

In compliance with the Open Public Meetings Act of New Jersey, Chapter 231, P.L. 1975, the Union Township Board of Education has provided adequate notice of the date, time and location of the meeting.

Adequate Notice and Electronic Notice of this meeting was given by:

1. Email sent to the Hunterdon Democrat on **January 13, 2022**;
2. Advance written notice to the Union Township Clerk;
3. Advance written notice posted on the bulletin boards of the Union Township Schools;
4. Posting of an electronic notice of this meeting on the district website which provided the time, date and instructions for: (a) access to the Remote Public Meeting, (b) how to provide public comment and (c) how to access the agenda.

3. PLEDGE OF ALLEGIANCE - Mr. Lou Palma, President

4. ROLL CALL - Mrs. Lori Tirone, Board Secretary

<i>Dr. Dan Allen</i>	___	<i>Mr. Lou Palma</i>	___	<i>Dr. Suzanne Wunder</i>	___
<i>Mrs. Kara Cherney</i>	___	<i>Dr. Christine Robitaille</i>	___	<i>Dr. Nicholas Diaz, CSA</i>	___
<i>Mrs. Cortney Dominianni</i>	___	<i>Mrs. Jennifer Sigler</i>	___	<i>Mrs. Lori Tirone, BA/BS</i>	___
<i>Mr. Mike Kokoszka</i>	___	<i>Mr. James Tiepel</i>	___		

5. PRESENTATIONS/REPORTS

- Presentation by Laura Atwell of BKC CPA's for the 2021/2022 Audit
- Superintendent's Report - Dr. Nicholas Diaz
 - Discussion on the expiration of the mask mandate
 - Discussion on class sizes
- Business Administrator's Report - Mrs. Lori Tirone
- Security and Fire Drills 2021 - 2022:

DRILL	DATE
ES - Fire Drill	1/13/22
ES - Lockdown Drill	1/31/22
MS - Hold Drill	1/31/22
MS - Fire Drill	2/18/22

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6. CORRESPONDENCE

7. PUBLIC COMMENTS (agenda items)

All comments should be directed to the board president. Members of the public who desire to provide comment shall submit a written comment via the chat or text message section of the application. Those wishing to share comments during this portion of the meeting are requested to state their name and address in the chat. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

8. EXECUTIVE SESSION

BE IT RESOLVED, by the Union Township Board of Education pursuant to Section 7 of the Open Public Meetings Act N.J.S.A.10:4-12, that said public body enter into Closed Session at this time on **February 22, 2022** to discuss confidential matters pertaining to _____.

BE IT FURTHER RESOLVED that the matters discussed in Closed Session should be made public as soon as the need for confidentiality no longer exists, but it is not known at this time when that may be. The board expects to reconvene into public session in approximately _____ minutes. Action may be taken.

The Board adjourned to closed session at _____.

Motion by _____, Seconded by _____ Voice Vote:

Yes	No	Abstain	Absent
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The Board reconvened in open session at _____.

Motion by _____, Seconded by _____ Voice Vote:

Yes	No	Abstain	Absent
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9. REGULAR & EXECUTIVE SESSION MINUTES

CONSENT AGENDA ITEMS M1 - M2

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M1 **BE IT RESOLVED** that the **Regular Meeting Minutes of January 24, 2022** held on the date indicated as transcribed, be approved and filed.

M2 **BE IT RESOLVED** that the **Executive Session Meeting Minutes of January 24, 2022** held on the date indicated as transcribed, be approved and filed.

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mrs. Sigler	Mr. Teipel	Dr. Wunder	Mrs. Cherney	Dr. Allen	Mrs. Dominianni	Dr. Robitaille	Mr. Palma	Mr. Kokoszka	TOTAL
									Yes
									No
									Abstain
									Absent

10. EDUCATION / SPECIAL / GIFTED & TALENTED

Chairperson Comments/Committee Report: The Education Committee met on February 16, 2022 at 3:00 pm. Those present were Jim Teipel, Suzanne Wunder, Laura LoPiccolo, Kerry Foote, Rhonda Pevorus and Nicholas Diaz.

CONSENT AGENDA ITEM E1 - E2

E1 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, approve the 2022-23 Union Township School Calendar.

E2 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, approve the following field placement for New Jersey City University student observer:

Student	UTS Teacher	Building	Start Date	Duration
Deana Aponte	Teddi Salamone, Grade 1	UTES	February 28, 2022	February 28, 2022 - June 3, 2022

Motion by _____, Seconded by _____

Discussion:

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Roll Call Vote:

Mr. Teipel	Mrs. Cherney	Mrs. Dominianni	Mr. Kokoszka	Dr. Allen	Mrs. Sigler	Dr. Wunder	Mr. Palma	Dr. Robitaille	TOTAL
									Yes
									No
									Abstain
									Absent

11. PERSONNEL

Chairperson Comments/Committee Report: The Personnel Committee met on February 10, 2022 at 9:00 am. Those present were Jennifer Sigler, Lou Palma, Cortney Dominianni-Smith, Jim Teipel and Nicholas Diaz.

CONSENT AGENDA ITEM P1 - P8

- P1 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, accept, with regret, the resignation of Christina Chandler, Instructional Assistant, effective January 24, 2022.
- P2 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, accept, with regret, the resignation of Maura Perry, Instructional Assistant, effective February 1, 2022.
- P3 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, approve the following Substitutes for the 2021-2022 school year at the rate of \$95 per day, after 20 days the rate will increase to \$105 per day plus a one time \$200 stipend:

Name	Substitute Position
Lea Apesa	Teacher
Catherine Tufaro	Teacher
Resa Perrotti	Teacher

- P4 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, appoint Susan Henn, Paraprofessional, at the rate of \$20.00 per hour plus benefits, effective February 1, 2022 - June 30, 2022.

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P5 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, accept, with regret, the resignation of Lauren Folsom from Art Club, Girls Who Code, and Gifted & Talented, effective February 18, 2022.

P6 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, amend the following extra-curricular position for the 2021-2022 school year:

Stipend Position	Name	Stipend Amount
Art Club	Lauren Folsom	\$1,150.50

P7 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, approve the following staff for the Girls Who Code Program. All stipends will be paid out of the Middle Grades Career Awareness Exploration Grant:

Name	Rate
Alexandra Jacobs	\$50 per hour (GWC teacher role is not to exceed 100 hours total)

P8 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, approve a request for unpaid leave of absence (NJFLA) for (employee # 342) commencing on May 2, 2022 and terminating on May 30, 2022.

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mrs. Sigler	Dr. Robitaille	Dr. Allen	Mr. Kokoszka	Mr. Teipel	Dr. Wunder	Mrs. Cherney	Mr. Palma	Mrs. Dominianni	TOTAL
									Yes
									No
									Abstain
									Absent

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12. POLICY

Chairperson Comments/Committee Report: The Policy Committee met on February 10, 2022 at 9:00 am. Those present were Jennifer Sigler, Lou Palma, Cortney Dominianni-Smith, Jim Teipel and Nicholas Diaz.

Note: Revised policies only require a first read. New policies require two readings.

CONSENT AGENDA ITEM PO1

PO1 **BE IT RESOLVED** that the Board upon recommendation of the Chief School Administrator, accept the first read of the following new policy:
P5541 Anti-Hazing (M) (NEW)

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mrs. Sigler	Mr. Kokoszka	Dr. Allen	Mr. Teipel	Dr. Wunder	Mrs. Cherney	Mrs. Dominianni	Mr. Palma	Dr. Robitaille	TOTAL
									Yes
									No
									Abstain
									Absent

13. FINANCE / TRANSPORTATION / PHYSICAL PLANT

Chairperson Comments/Committee Report: The Finance Committee met on February 9, 2022 at 1:00 pm. Those present were Kara Cherney, Daniel Allen, Mike Kokoszka, Rhonda Pevorus, Mike Mason, Shannon Albrecht, Nicholas Diaz, Jim Teipel and Lori Tirone.

CONSENT AGENDA ITEMS F1 - F7

F1 **BE IT RESOLVED** that upon review of the **Board Secretary’s Report** for the month of **January 2022** in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of N.J.A.C. 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary’s certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16:10(a).

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F2 **BE IT RESOLVED** that upon review of the **Treasurer's Report** for the month of **January 2022** in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of N.J.A.C. 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line appropriation in violation of N.J.A.C. 6A:23A-16:10(a).

F3 The Board Secretary certifies, pursuant to N.J.A.C. 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16:10(a).

Lori A. Tirone, Board Secretary

Date

F4 **BE IT RESOLVED** that the Board approve the attached list of **Budget Transfers** as presented by the School Business Administrator for **January 2022**.

F5 **BE IT RESOLVED** that the Board approve the attached list of **District Bills** for payment as presented by the School Business Administrator for **January 2022** in the amount of \$1,166,448.65.

F6 **WHEREAS**, the Union Township Board of Education has been presented the Annual Comprehensive Financial Report (ACFR) and the Auditor's Management report (AMR) for the fiscal year ending June 30, 2021 as prepared by Bedard, Kurowicki & Co., CPA's PC, and:

WHEREAS, a corrective action plan is not required as there are no audit recommendations;

NOW THEREFORE BE IT RESOLVED by the Union Township Board of Education, County of Hunterdon, State of New Jersey that the Fiscal Year 2021 Annual Comprehensive Financial Report and Auditor's Management report are accepted, and may be submitted to the New Jersey Department of Education.

F7 **BE IT RESOLVED** that the Board upon the recommendation of the Chief School Administrator, approve the following Facility Usage Requests:

Group Name	Purpose	Location	Date	Time	Fee
PTA	March Madness	MS Gym	Mar. 4, 2022	4:30-9:30 pm	N/A

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Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mrs. Robitaille	Mrs. Dominianni	Mrs. Sigler	Mr. Teipel	Dr. Wunder	Mrs. Robitaille	Dr. Allen	Mr. Palma	Mr. Kokoszka	TOTAL
									Yes
									No
									Abstain
									Absent

14. OTHER BUSINESS

THE FOLLOWING MOTIONS ARE RECOMMENDED BY THE SUPERINTENDENT:

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the “Application for Emergent Hire.”

CONSENT AGENDA ITEMS OB1 - OB2

OB1 BE IT RESOLVED that the Board upon the recommendation of the Chief School Administrator, approve the following Professional Development:

Training	Attendee	Date	Cost
Preschool Articulation Meeting (Virtual)	Jenna Oppedisano	February 23, 2022	No Fee
IMSE-Orton Gillingham Training (Zoom)	Michelle Leyesa	March 14-18, 2021	\$1,275.00 per person

OB2 BE IT RESOLVED that the Board upon recommendation of the Chief School Administrator, amend the following extra-curricular position for the 2021-2022 school year:

Stipend Position	Name	Stipend Amount
Art Club	Cynthia Wiseburn	\$1,150.50

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Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mrs. Cherney	Dr. Allen	Mr. Kokoszka	Dr. Robitaille	Mr. Palma	Mrs. Sigler	Mr. Teipel	Dr. Wunder	Mrs. Dominianni	TOTAL
									Yes
									No
									Abstain
									Absent

15. PUBLIC COMMENTS - Privilege of the Floor

All comments should be directed to the board president. Members of the public who desire to provide comment shall submit a written comment via the chat or text message section of the application. Those wishing to share comments during this portion of the meeting are requested to state their name and address in the chat. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

16. NEW BUSINESS

17. OLD BUSINESS

18. ADJOURNMENT

Motion by _____, Seconded by _____ to adjourn the Public Meeting at _____ pm.

Voice Vote:

Yes	No	Abstain	Absent
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