

**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

REGULAR MEETING OF THE UNION TOWNSHIP BOARD OF EDUCATION WILL BEGIN AT **6:45 PM IN THE LIBRARY OF THE UNION TOWNSHIP ELEMENTARY SCHOOL ON MONDAY, MAY 23, 2022.**

**2019 - 2023 STRATEGIC PLAN**

**VISION 2023**

**Goal 1:**        **College and Career Readiness**

To prepare students for college by providing opportunities for students to engage in learning, while fostering innovation, collaboration and leadership.

**Goal 2:**        **School Experience**

To provide students with a school environment and experiences that will model innovation, collaboration and leadership.

**Goal 3:**        **School Facilities**

To provide a safe and secure learning environment that supports innovation, collaboration and leadership.

**BOARD OF EDUCATION OBJECTIVES**

**Objective 1:** Evaluate the Chief School Administrator in a timely and thorough manner.

**Objective 2:** Align the Board of Education meeting agenda with planned decision points and annual topics.

**Objective 3:** Provide training for Board of Education members regarding curriculum planning.

**UNION TOWNSHIP BOARD OF EDUCATION  
Regular Meeting Agenda May 23, 2022**

**MEETING AGENDA**

**1. CALL TO ORDER**

**2. OPEN PUBLIC MEETING ANNOUNCEMENT**

In compliance with the Open Public Meetings Act of New Jersey, Chapter 231, P.L. 1975, the Union Township Board of Education has provided adequate notice of the date, time and location of the meeting.

Adequate Notice and Electronic Notice of this meeting was given by:

1. Email sent to the Hunterdon Democrat on **January 13, 2022**;
2. Advance written notice to the Union Township Clerk;
3. Advance written notice posted on the bulletin boards of the Union Township Schools;
4. Posting of an electronic notice of this meeting on the district website which provided the time, date and instructions for: (a) access to the Remote Public Meeting, (b) how to provide public comment and (c) how to access the agenda.

**3. PLEDGE OF ALLEGIANCE - Mr. Lou Palma, President**

**4. ROLL CALL - Mrs. Lori Tirone, Board Secretary**

<i>Dr. Dan Allen</i> _____	<i>Mr. Lou Palma</i> _____	<i>Dr. Suzanne Wunder</i> _____
<i>Mrs. Kara Cherney</i> _____	<i>Dr. Christine Robitaille</i> _____	<i>Dr. Nicholas Diaz, CSA</i> _____
<i>Mrs. Cortney Dominianni</i> _____	<i>Mrs. Jennifer Sigler</i> _____	<i>Mrs. Lori Tirone, BA/BS</i> _____
<i>Mr. Mike Kokoszka</i> _____	<i>Mr. James Tiepel</i> _____	

**5. PRESENTATIONS/REPORTS**

- Superintendent’s Report - Dr. Nicholas Diaz
- Business Administrator’s Report - Mrs. Lori Tirone
- Security and Fire Drills 2021 - 2022:

<b>DRILL</b>	<b>DATE</b>
ES - Fire Drill	4/27/22
ES - Lockdown Drill	4/29/22
ES - Fire Drill	5/18/22
MS - Lockdown Drill	4/27/22
MS - Fire Drill	4/29/22

**6. CORRESPONDENCE**

**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

**7. PUBLIC COMMENTS (agenda items)**

All comments should be directed to the board president. Members of the public who desire to provide comment shall submit a written comment via the chat or text message section of the application. Those wishing to share comments during this portion of the meeting are requested to state their name and address in the chat. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

**8. EXECUTIVE SESSION**

**BE IT RESOLVED** by the Union Township Board of Education, pursuant to Section 7 of the Open Public Meetings Act N.J.S.A.10:4-12, that said public body enter into Closed Session at this time on **May 23, 2022** to discuss confidential matters pertaining to \_\_\_\_\_.

**BE IT FURTHER RESOLVED** that the matters discussed in Closed Session should be made public as soon as the need for confidentiality no longer exists, but it is not known at this time when that may be. The board expects to reconvene into public session in approximately \_\_\_\_\_ minutes. Action may be taken.

The Board adjourned to closed session at \_\_\_\_\_.

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_ Voice Vote:

Yes	No	Abstain	Absent
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The Board reconvened in open session at \_\_\_\_\_.

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_ Voice Vote:

Yes	No	Abstain	Absent
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**9. REGULAR & EXECUTIVE SESSION MINUTES**

**CONSENT AGENDA ITEMS M1**

M1 **BE IT RESOLVED** that the **Regular Meeting Minutes of April 26, 2022** held on the date indicated as transcribed, be approved and filed.

**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

Discussion:

Roll Call Vote:

Mrs. Sigler	Mr. Teipel	Dr. Wunder	Mrs. Cherney	Dr. Allen	Mrs. Dominianni	Mr. Kokoszka	Dr. Robitaille	Mr. Palma	TOTAL
									Yes
									No
									Abstain
									Absent

**11. EDUCATION / SPECIAL / GIFTED & TALENTED**

**Chairperson Comments/Committee Report:** The Education Committee met on May 16, 2022 at 2:00 pm. Those present were Suzanne Wunder, Christine Soltys-Robitaille, Lou Palma, Kerry Foote, Rhonda Pevorus, Laura LoPiccolo and Nicholas Diaz.

**CONSENT AGENDA ITEM E1**

E1 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve the following curriculum updates for the 2022-2023 school year:

Curriculum Area	Links
Computer Science & Design Thinking	Grades K-4, Grades 5-8
Science	Grades K-4, Grades 5-8
Social Studies	Grades K-4, Grades 5-8
World Language	Grades K-4, Grades 5-8
Career Readiness, Life Literacies and Key Skills	Grades (5-8) K-4 standards are integrated into other subject areas

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

Discussion:

**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

Roll Call Vote:

Mr. Teipel	Dr. Wunder	Dr. Robitaille	Mr. Kokoszka	Dr. Allen	Mrs. Cherney	Mrs. Dominianni	Mrs. Sigler	Mr. Palma	TOTAL
									Yes
									No
									Abstain
									Absent

**12. PERSONNEL**

**Chairperson Comments/Committee Report:** The Personnel Committee met on May 17, 2022 at 9:00 am. Those present were Jennifer Sigler, Cortney Dominianni-Smith, Laura Marchese and Nicholas Diaz.

**CONSENT AGENDA ITEMS P1 - P14**

P1 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve the following Substitutes for the 2021-2022 school year at the rate of \$95 per day, after 20 days the rate will increase to \$105 per day plus a one time \$200 stipend:

Name	Substitute Position
Abigail Gooding	Teacher

P2 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, accept, with regret, the resignation of Dylan Nace, Instructional Assistant, effective April 18, 2022.

P3 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, appoint the rehire of tenured teachers for the 2022 – 2023 school year (list attached).

P4 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, appoint the rehire of non-tenured teachers for the 2022 – 2023 school year (list attached).

P5 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, appoint the rehire of paraprofessionals for the 2022 – 2023 school year (list attached).

**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

- P6 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, appoint the rehire of non-certificated personnel for the 2022 – 2023 school year (list attached).
- P7 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve Miguel Abreu as a volunteer extracurricular position, Softball Coach, for the 2021-2022 school year.
- P8 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve Anne Pytel for the extracurricular position, Softball Coach, for the prorated amount of \$1,062.40 from March 29, 2022 to April 14, 2022.
- P9 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, accept, with regret, the resignation of Anne Pytel from Softball Coach, an extracurricular position, effective April 15, 2022.
- P10 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve Rob Frinzi for the extracurricular position, Softball Coach, for the prorated amount of \$1,593.60 from April 26, 2022 to May 23, 2022.
- P11 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve submission to the County Superintendent for approval for payment to Nicholas Diaz for partial completion of the 2021 - 2022 Qualitative Merit Goal, “Grant Acquisition Plan” at 2.5% of salary \$4,250.00.
- P12 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, appoint Luke DaSilva, Paraprofessional/Instructional Assistant, at the rate of \$21.00 per hour plus benefits, effective April 11, 2022 - June 30, 2022.
- P13 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, amend the end date for the leave replacement position for Karen Schultz from June 30, 2022 to May 31, 2022.

**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

P14 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, appoint Karen Schultz, Paraprofessional/Instructional Assistant, at the rate of \$20.00 per hour plus benefits, effective June 1, 2022 - June 30, 2022.

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

Discussion:

Roll Call Vote:

Mrs. Sigler	Mrs. Dominianni	Dr. Allen	Mr. Kokoszka	Mr. Teipel	Dr. Wunder	Mrs. Cherney	Dr. Robitaille	Mr. Palma	TOTAL
									Yes
									No
									Abstain
									Absent

**13. POLICY**

**Chairperson Comments/Committee Report:** The Policy Committee met on May 17, 2022 at 9:00 am. Those present were Jennifer Sigler, Cortney Dominianni-Smith, Laura Marchese and Nicholas Diaz.

**Note: Revised policies only require a first read. New policies require two readings.**

**CONSENT AGENDA ITEM PO1**

PO1 **BE IT RESOLVED** that the Board, upon recommendation of the Chief School Administrator, resolve to abolish the following policy:

P1648.14 Safety Plan for Healthcare Settings in School Buildings - COVID-19

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

Discussion:

Roll Call Vote:

Mrs. Sigler	Mrs. Dominianni	Dr. Robitaille	Mr. Teipel	Dr. Wunder	Mrs. Cherney	Mr. Kokoszka	Dr. Allen	Mr. Palma	TOTAL
									Yes
									No
									Abstain
									Absent

**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

**14. FINANCE / TRANSPORTATION / PHYSICAL PLANT**

**Chairperson Comments/Committee Report:** The Finance Committee met on May 12, 2022 at 1:00 pm. Those present were Kara Cherney, Mike Kokoszka, Rhonda Pevorus, Kerry Foote, Mike Mason, Eva Preuett, Nicholas Diaz and Lori Tirone.

**CONSENT AGENDA ITEMS F1 - F14**

F1 **BE IT RESOLVED** that upon review of the **Board Secretary's Report** for the month of **April 2022** in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of N.J.A.C. 6A:23A-16:10(b); and the Board of Education further certifies, based on the Board Secretary's certification, that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16:10(a).

F2 **BE IT RESOLVED** that upon review of the **Treasurer's Report** for the month of **April 2022** in consultation with appropriate district officials, the Board of Education certifies that no fund had been over expended in violation of N.J.A.C. 6A:23A-16:10(b); and the Board Secretary further certifies, based on the Board Treasurer's Report, that the total of encumbrances for each line item account does not exceed the line appropriation in violation of N.J.A.C. 6A:23A-16:10(a).

F3 The Board Secretary certifies, pursuant to N.J.A.C. 6A:23A-16:10(c)(3), that the total of encumbrances for each line item account does not exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16:10(a).

\_\_\_\_\_  
Lori A. Tirone, Board Secretary

\_\_\_\_\_  
Date

F4 **BE IT RESOLVED** that the Board approve the attached list of **Budget Transfers** as presented by the School Business Administrator for **April 2022**.

F5 **BE IT RESOLVED** that the Board approve the attached list of **District Bills** for payment as presented by the School Business Administrator for **April 2022** in the amount of \$914,639.31.

F6 **Professional Development**

**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve the following Professional Development:

Training	Attendee	Date	Cost
Louder than Words New Providence, NJ	Jenna Oppedisano	May 24, 2022	\$125.00 + .35/mile



**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

Stronge Recertification (virtual)	Rhonda Pevorus Kerry Foote	June 29, 2022	\$195.00 per person
Stronge Recertification (virtual)	Laura Marchese	July 20, 2022	\$195.00
Stronge Recertification (virtual)	Nicholas Diaz	August 24, 2022	\$195.00
Stronge Certification (virtual)	Laura LoPiccolo	September 14, 2022 September 21, 2022 September 28, 2022	\$585.00
Spring Field Day Bridgewater, NJ	Michael Mason	April 20, 2022	.35/mile
Educational Seminar and Mini Expo Edison, NJ	Michael Mason	May 18, 2022	.35/mile

**F7 Facility Usage Requests**

**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve the following Facility Usage Requests:

Group Name	Purpose	Location	Date	Time	Fee
Kona Ice	MS Concert Celebration	MS Parking Lot	Wednesday - 6/1/22	7:00 pm - 9:00 pm	n/a
Paula Focazio Art & Design	MS Concert Celebration	MS Parking Lot	Wednesday - 6/1/22	7:00 pm - 9:00 pm	n/a
Fired Up Flatbread	MS Concert Celebration	MS Parking Lot	Wednesday - 6/1/22	7:00 pm - 9:00 pm	n/a
Grand Falloons	ES Assembly	ES Gym & Stage	Wednesday - 5/11/22	8:30 am - 12:00 pm	n/a
PTA	MS Book Fair	MS Library	Monday - 5/16/22 thru Friday - 5/20/22	9:00 am - 3:00 pm	n/a

**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

- F8     **ExxonMobil Educational Alliance Program Donation**  
**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, accept a donation of \$500.00 from Hampton Fuel Inc. under the ExxonMobil Educational Alliance Program.
- F9     **Special Education Tuition Contracts 2021 - 2022**  
**Long Branch Board of Education**  
**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve an Educational Services Agreement between Union Township Board of Education (sending district) and Long Branch Board of Education (receiving district) for displaced Student ID No. 3421231488 in the amount of \$15,094.00, effective December 2021 - June 18, 2022.
- F10    **Subcommittee Discussion and Action Items 2022 - 2023**
- 10.1   **Contracted Services Agreement - Supervisor of Child Study Team**  
**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve a Contracted Services Agreement between the Union Township Board of Education and the Franklin Township Board of Education for a Supervisor of Child Study Team for the period July 1, 2022 to June 30, 2023.
- 10.2   **Contracted Services Agreement - Child Study Team**  
**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve a Contracted Services Agreement between the Union Township Board of Education and the Franklin Township Board of Education for Child Study Team Services (Case Manager, LDTC, Psychologist and Social Worker) for the period of July 1, 2022 to June 30, 2023.
- 10.3   **Contracted Services Agreement - Coordinator of Curriculum**  
**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve a Contracted Services Agreement between the Union Township Board of Education and the Franklin Township Board of Education for a Coordinator of Curriculum for the period July 1, 2021 to June 30, 2023.
- 10.4   **Contracted Services Agreement - Speech Therapist**  
**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve a Contracted Services Agreement between the Union Township Board of Education and the Franklin Township Board of Education for a Speech Therapist/Teacher for the

**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

period August 23, 2022 to June 30, 2023.

- 10.5 **Contracted Services Agreement - Secretary of Special Services**  
**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve a Contracted Services Agreement between the Union Township Board of Education and the Franklin Township Board of Education for a Secretary of Special Services for the period July 1, 2022 to June 30, 2023.
- 10.6 **Contracted Services Agreement - Grounds Person**  
**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve an Agreement for Contracted Services for a Grounds Person between the Union Township Board of Education and the Franklin Township Board of Education for the July 1, 2022 to June 30, 2023 school year.
- 10.7 **Contracted Services Agreement - Substitute Staff**  
**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve an Agreement for Contracted Services for Substitute Staff between the Union Township Board of Education and the Franklin Township Board of Education for the July 1, 2022 to June 30, 2023 school year.
- 10.8 **Public Employer Trust - Medical, Prescription, Dental Rates 2022-2023 - BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve the following monthly premiums for medical/prescription and dental for the period July 1, 2022 through June 30, 2023:

Plan Name	Single	Parent/Child	2 Adults	Family
AmeriHealth PPO \$20 Copay 15% MMRx (10259650)	965.84	1738.53	1931.66	2704.36
AmeriHealth PPO \$30 Copay 20% MMRx (10281459)	912.21	1642.01	1824.46	2554.25
AmeriHealth High Deductible Rx Inclusive	688.26	1238.88	1376.52	1927.16
AmeriHealth Educators Plan \$5/\$10/Difference Rx	972.11	1749.86	1944.20	2721.97
Garden State Plan	962.74	1733.00	1925.47	2695.74

**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

Horizon BC/BS Dental	33.86	109.44	65.28	109.44
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**10.9 Food Service Management Contract Renewal 2022-2023**

Resolved to approve a food service Management Company Cost Reimbursement Contract Renewal for the 2022-2023 school year, as follows:

1. Management Fee: The School Food Authority (Union) shall pay Maschio’s Food Service, Inc. a Management/Administrative total flat fee of \$8,160.29. The Management/Administrative total fee shall be payable in ten monthly installments of \$816.03 commencing on September 1, 2022 and ending June 30, 2023.
2. Guarantee: Maschio’s Food Services, Inc. guarantees a food service operation loss of \$5,000.00 including the Management/Administrative Fee.

**F11 Annual Approval of District/School Operations for 2022 - 2023**

**11.1 Authorization for Payment of Bills**

The District, in an effort to improve business practices and procedures, take advantage of cash discounts offered, and establish a good credit rating for the Board of Education by paying bills and obligations of the Board promptly, the following procedures are hereby adopted:

In accordance with New Jersey Statute 18A: 19-1, the Board of Education hereby appoints the School Business Administrator to approve invoices for payment;

The School Business Administrator is hereby authorized to pay necessary bills to be ratified at the next scheduled meeting of the Board and upon review by the finance Committee to pay all bills on the bill list during the summer, to be ratified at the next regular meeting.

**11.2 Budget Transfer Authority**

As provided by N.J.S.A. 18A:22-8.2 amended, the Superintendent and the Business Administrator/Board Secretary, be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting.

**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

**11.3 Insurance Providers**

Aflac, Allstate and Prudential Disability Insurance (employee paid).  
General Liability and Worker's Compensation-New Jersey Insurance  
Group and CBIZ Insurance Services, Inc. (employer paid).

**11.4 Tax Shelter Annuity Companies**

Re-approve 2022-2023 TSA's as follows: AXA Equitable and Lincoln  
Financial as voluntary TSA brokers.

**11.5 Procurements of Goods & Services Through State Contracts**

BE IT RESOLVED that the Union Township Board of Education  
approves state contract purchases for the 2022-2023 school year:

WHEREAS, the Union Township Board of Education, pursuant to  
N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and  
without advertising for bids, purchase any goods or services under the  
State of New Jersey Cooperative Purchasing Program for any State  
contracts entered into on behalf of the State by the Division of Purchase  
and Property in the Department of the Treasury; and

WHEREAS, the Union Township Board of Education has the need on a  
timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Union Township Board of Education intends to enter  
into contracts with the following Referenced State Contract Vendors  
through this resolution and properly executed contracts, which shall be  
subject to all the conditions applicable to the current State contracts;

THEREFORE BE IT RESOLVED, that the Union Township Board of  
Education authorizes the Purchasing Agent to purchase certain goods or  
services from those approved New Jersey State Contract Vendors; and

BE IT FURTHER RESOLVED, that the Union Township Board of  
Education Business Administrator/Board Secretary shall certify to the  
availability sufficient funds prior to the expenditure of funds for such  
goods or services.

**11.6 Resolution Authorizing Appointment of Purchasing Agent, Bid and  
Quote Authority**

WHEREAS, changes to the Public School Contracts Laws gave boards  
of education the ability to increase their bid threshold up to \$44,000 and

WHEREAS, N.J.S.A. 18A:18A-3a, permits an increase in the bid  
threshold if a Qualified Purchasing Agent is appointed as well as granted  
the authorization to negotiate and award such contracts below the bid

**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Lori Tirone possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Union Township Board of Education desires to maintain the bid threshold at \$44,000 as provided in N.J.S.A. 18A:18A-3;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Union Township Board of Education, in the County of Hunterdon, in the State of New Jersey hereby continues its bid threshold at \$44,000; and

BE IT FURTHER RESOLVED that all contracts that are in the aggregate less than 15% (\$6,600) of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that the governing body hereby appoints Lori Tirone as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

**11.7 Procurements of Goods & Services Through Hunterdon County Educational Services Commission, Educational Services Commission of New Jersey**

Resolved to re-approve the 2022-2023 purchasing of goods and services through the cooperative bidding procedures offered by Educational Services Commissions and Co-Ops to better control prices and procure services at the most competitive rates.

**11.8 Procurements of Goods & Services Through Educational Data Services, Inc.**

Resolved to approve the 2022-2023 purchasing of goods and services through the cooperative bidding procedures offered by Education Data Services, Inc. to better control prices and procure services at the most competitive rates. Licensing and maintenance fee of \$1,940.00..

**11.9 Resolution - Maximum Travel Expenditure Amount**

WHEREAS, the Union Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the

**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.S.A. 18A: 11-12 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 20-04, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

**WHEREAS**, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$2,000.00 per employee as described in N.J.A.C. 6A:23A-7.3B and where prior Board approval shall not be required unless this annual threshold is exceeded in a given school year (July 1 through June 30); and

**WHEREAS**, the Board of Education finds that a mileage reimbursement rate equal to that of the NJOMB mileage reimbursement rate is a reasonable rate: and

**WHEREAS**, all administrative staff are approved for annual attendance at regularly scheduled professional meetings with no additional cost to the board;

**THEREFORE BE IT RESOLVED**, the Board of Education approves the amounts set forth for regular district business travel and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount.

**F12 District Reappointments 2022 - 2023**

**12.1 District Wide**

**BE IT RESOLVED** that the Board, upon the recommendation of The Chief School Administrator, approve the following appointments:

- Board Secretary – Business Administrator
- Custodian of Public Records ( P.L.2001, Chapter 404) – Business Administrator
- Public Agency Compliance Officer (N.J.A.C. 17:27-3.2) – Business Administrator
- Right to Know Officer – Business Administrator and/or Supv. Building & Grounds
- IAQ Indoor Air Quality designee – Supv. Building & Grounds
- District Substance Awareness Coordinator- District Nurse/Counselor



# UNION TOWNSHIP BOARD OF EDUCATION

## Regular Meeting Agenda May 23, 2022

- District Integrated Pest Management Officer- Supv. Building & Grounds
- Chemical Hygiene Officer/Bloodborne Pathology – School Nurse
- Affirmative Action Officer (required by N.J.A.C. 6A:7-1.5) - Superintendent
- 504 Compliance Officer – Supervisor of Special Services
- Title IX Coordinator - Superintendent
- Homeless Liaison/American with Disabilities Officer - Supervisor of Special Services
- Attendance Officer– Superintendent
- Chief Equity Officer - Superintendent
- Anti-Bullying Coordinator – Supervisor of Special Services
- Anti-Bullying Specialist - Guidance Counselor
- Free/Reduced Lunch Hearing Officer – Superintendent
- Fund Commissioner (NJSIG) – Business Administrator
- PEOSHA Officer - Supv Building & Grounds
- Purchasing Agent – Business Administrator
- Recycling Coordinator - Supv Building & Grounds
- School Safety Specialist – Elementary School Principal

\*No additional compensation is paid to appointees for above positions.

### 12.2 **District Curricula and Textbooks**

**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, re-approve and re-adopt all written District Curricula in accordance with N.J.A.C. 6A: 8-3.1.

Be it further resolved to Re-adopt all current Textbooks and Materials (required by N.J.S.A. 18A:58-37.4b)

**Note:** State regulations require the annual formal re-adoption of all curricula even though each guide is individually reviewed and adopted as it is written or revised.

### 12.3 **Policies, Regulations and Rules**

**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, re-approve all existing, amended, and new district Policies, Regulations and Rules.

### 12.4 **Personnel Appointments**

**BE IT RESOLVED** that the Board, re-approve the authorization for the Superintendent to hire necessary personnel between board meetings and ratify personnel appointments at the next scheduled meeting of the Board.

### 12.5 **Broker of Record - Health Insurance**

**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, appoint Health Insurance Broker of Record to Brown & Brown Advisors for the policy period of July 1, 2022 - June 30, 2023.



**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

**12.6 Broker of Record - Property and Liability Insurance**

**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, appoint the Property and Liability Insurance Broker of Record to CBIZ Insurance Services for the policy period of July 1, 2022 - June 30, 2023.

**F13 Professional Services Contracts 2022 -2023**

**13.1 Assistive Tek, LLC - Assistive Technology & Training Services**

**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve a contract between Union Township Board of Education and Assistive Tek, LLC (AssistiveTechnology Consultation & Training Services for IEP student (Evaluation w/ report \$1,500, Consulting 200/hr., Training ½ day \$1,250, Training full day \$2500, Travel time \$100/hr.) May 1, 2022 - June 30, 2023.

**13.2 The Folke Institute - Professional Learning Services**

**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve a Professional Services Agreement between Union Township Board of Education and The Folke Institute in the amount of \$6,250.00

**13.3 IXL Learning - Online Library License/Services**

**(3 year subscription 2022 - 2024)**

**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve a contract between Union Township Board of Education and IXL Learning Inc. in the amount of \$22,119.00.

**13.4 Alliance Pest Services - Pest Control Services**

**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve a Professional Services Agreement between Union Township Board of Education and Alliance Pest Services in the amount of \$1,260.00, plus stinging insect treatments at \$65.00 per nest.

**F14 Shared Services Contracts 2022 - 2023**

**14.1 Delaware Valley Regional High School**

**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve a Shared Services Agreement between the Union Township Board of Education and the Delaware Valley

**UNION TOWNSHIP BOARD OF EDUCATION  
Regular Meeting Agenda May 23, 2022**

Regional High School Board of Education for transportation administration services for a fee of \$13,344.00, plus vehicle maintenance and inspection services at a rate of \$82.00 per hour.

- 14.2 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve transportation services with Delaware Valley Regional High School in the amount of \$296.00 for 3rd & 4th Grade Move-Up Day.

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

Discussion:

Roll Call Vote:

Mrs. Cherney	Mr. Kokoszka	Dr. Allen	Mr. Teipel	Dr. Wunder	Mrs. Robitaille	Mrs. Sigler	Mrs. Dominianna	Mr. Palma	TOTAL
									Yes
									No
									Abstain
									Absent

**15. OTHER BUSINESS**

THE FOLLOWING MOTIONS ARE RECOMMENDED BY THE SUPERINTENDENT:

**Note:** Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the “Application for Emergent Hire.”

**CONSENT AGENDA ITEMS OB1 - OB8**

**OB1 Resolution - SREP Implementation Grant Participation**

WHEREAS, the Department of Community Affairs (DCA) is dedicated to helping New Jersey school districts achieve educational excellence and district efficiencies: and

WHEREAS, the School Regionalization Efficiency Program (SREP) Grant supports public school districts and governing bodies across New Jersey who wish to study the feasibility of school district regionalization and consolidation; and

**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

WHEREAS, school districts and governing bodies are invited to apply for funding to offset costs associated with conducting feasibility studies that support the creation of meaningful and implementable plans to form or expand regional school districts; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the School Regionalization Efficiency Program (SREP); and

WHEREAS, Hampton School District, Bethlehem School District and Franklin School District have determined to evaluate whether Union Township School District, Hampton School District, Bethlehem School District and Franklin School District may be able to attain improved educational quality and efficiencies through consolidation or regionalization; and

WHEREAS, a formal study must be undertaken to accomplish this objective with regional implementation plan development; and

WHEREAS, the Union Township School District has agreed to be the lead entity in conducting this study and will submit the application for financial support for this study to DLGS on behalf of all participating school districts and/or governing bodies.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Union Township Board of Education, that the Union Township School District does hereby join with Hampton School District, Bethlehem School District and Franklin School District in applying for a SREP Grant to support undertaking a study to determine whether the District(s) will be able to attain improved educational quality and efficiencies through consolidation or regionalization.

**OB2 Professional Services 2022 - 2023**

**2.1 Butler Water Corrections - HVAC Water Treatment Services**

**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve a contract between Union Township Board of Education and Butler Water Corrections for HVAC water treatment and acid neutralizer services in the amount of \$3,656.00.

**2.2 Water Management Services, Inc. - WasteWater Treatment Plant Services**

**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve a Professional Services Agreement between Union Township Board of Education and Water Management Services, Inc. in the amount of \$1,260.00, plus stinging insect treatments

**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

at \$65.00 per nest.

**2.3 Eastern DataComm, Inc. - Paging System Service**

**BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve a Professional Services Agreement between Union Township Board of Education and Eastern DataComm, Inc. in the amount of \$8,751.00, for new speakers to the existing PA system at the Middle School.

**OB3 Special Education Tuition Contracts 2021 - 2022**

**3.1 BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve a Special Education Tuition Contract Agreement between Union Township Board of Education (sending) and Franklin Township Board of Education (receiving) for Student #5890164884 for the 2021-22 school year in the amount of \$34,600.00.

**3.2 BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve a Special Education Tuition Contract Agreement between Franklin Township Board of Education (sending) and Union Township Board of Education (receiving) for Student #4084851256 for the 2021-22 school year in the amount of \$21,750.00.

**3.3 BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve a Special Education Tuition Contract Agreement between Franklin Township Board of Education (sending) and Union Township Board of Education (receiving) for Student #3166993251 for the 2021-22 school year in the amount of \$43,500.00.

**OB4 Special Education Tuition Contract Agreements 2022 - 2023**

**4.1 BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve a Special Education Tuition Contract Agreement between Union Township Board of Education (sending) and Franklin Township Board of Education (receiving) for Student #5890164884 for the 2022-23 school year in the amount of \$34,600.00.

**4.2 BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve a Special Education Tuition Contract Agreement between Franklin Township Board of Education (sending) and

**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

Union Township Board of Education (receiving) for Student #3166993251  
for the 2022-23 school year in the amount of \$43,500.00.

OB5 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator resolve to amend a request for unpaid leave of absence (NJFLA) for (employee # 342) from May 2, 2022 to May 30, 2022, now commencing on May 10, 2022 and terminating on June 3, 2022.

OB6 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, accept with regret the resignation of Raymond Krov, Treasurer of School Monies, effective August 1, 2022.

OB7 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve the following extra-curricular position for the 2021-2022 school year:

Stipend Position	Name	Stipend Amount
Baseball Coach	Kerry Foote Austin Van-Spanje Laura Marchese	\$2,656.00 (\$885.33 per person)

OB8 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve the following Professional Development:

Training	Attendee	Date	Cost
Elevate! Taking Teaching to New Heights (virtual)	Jenna Oppedisano	June 1 - August 31, 2022	\$75.00

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_

Discussion:

Roll Call Vote:

Dr. Allen	Mrs. Cherney	Mrs. Dominiann	Mr. Kokoszka	Dr. Robitaille	Mrs. Sigler	Mr. Teipel	Dr. Wunder	Mr. Palma	TOTAL
									Yes
									No
									Abstain
									Absent

**UNION TOWNSHIP BOARD OF EDUCATION**  
**Regular Meeting Agenda May 23, 2022**

**16. PUBLIC COMMENTS - Privilege of the Floor**

All comments should be directed to the board president. Members of the public who desire to provide comment shall submit a written comment via the chat or text message section of the application. Those wishing to share comments during this portion of the meeting are requested to state their name and address in the chat. The Board Secretary or Board President will read the comments in the order in which they were submitted. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

**17. NEW BUSINESS**

**18. OLD BUSINESS**

**19. ADJOURNMENT**

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_ to adjourn the Public Meeting at \_\_\_\_\_ pm.

Voice Vote:

Yes	No	Abstain	Absent
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