

UNION TOWNSHIP BOARD OF EDUCATION
Regular Meeting Agenda September 27, 2022

REGULAR MEETING OF THE UNION TOWNSHIP BOARD OF EDUCATION WILL BEGIN AT **6:45 PM IN THE LIBRARY OF THE UNION TOWNSHIP ELEMENTARY SCHOOL ON TUESDAY, SEPTEMBER 27, 2022.**

2019 - 2023 STRATEGIC PLAN

VISION 2023

Goal 1: **College and Career Readiness**

To prepare students for college by providing opportunities for students to engage in learning, while fostering innovation, collaboration and leadership.

Goal 2: **School Experience**

To provide students with a school environment and experiences that will model innovation, collaboration and leadership.

Goal 3: **School Facilities**

To provide a safe and secure learning environment that supports innovation, collaboration and leadership.

BOARD OF EDUCATION OBJECTIVES

Objective 1: Evaluate the Chief School Administrator in a timely and thorough manner.

Objective 2: Align the Board of Education meeting agenda with planned decision points and annual topics.

Objective 3: Provide training for Board of Education members regarding curriculum planning.

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MEETING AGENDA

1. CALL TO ORDER

2. OPEN PUBLIC MEETING ANNOUNCEMENT

In compliance with the Open Public Meetings Act of New Jersey, Chapter 231, P.L. 1975, the Union Township Board of Education has provided adequate notice of the date, time and location of the meeting.

Adequate Notice and Electronic Notice of this meeting was given by:

1. Email sent to the Hunterdon Democrat on **January 13, 2022**;
2. Advance written notice to the Union Township Clerk;
3. Advance written notice posted on the bulletin boards of the Union Township Schools;
4. Posting of an electronic notice of this meeting on the district website which provided the time, date and instructions for: (a) access to the Remote Public Meeting, (b) how to provide public comment and (c) how to access the agenda.

3. PLEDGE OF ALLEGIANCE - Mr. Lou Palma, President

4. ROLL CALL - Mrs. Lori Tirone, Board Secretary

<i>Dr. Dan Allen</i> _____	<i>Mr. Lou Palma</i> _____	<i>Dr. Suzanne Wunder</i> _____
<i>Mrs. Kara Cherney</i> _____	<i>Dr. Christine Robitaille</i> _____	<i>Dr. Nicholas Diaz, CSA</i> _____
<i>Mrs. Cortney Dominianni</i> _____	<i>Mrs. Jennifer Sigler</i> _____	<i>Mrs. Lori Tirone, BA/BS</i> _____
<i>Mr. Mike Kokoszka</i> _____	<i>Mr. James Tiepel</i> _____	

5. PRESENTATIONS/REPORTS

- Superintendent’s Report - Dr. Nicholas Diaz
- Business Administrator’s Report - Mrs. Lori Tirone
- Security and Fire Drills 2022 - 2023:

DRILL	DATE
ES - Fire Drill	8/26/22
ES - Lockdown Drill	8/30/22
MS - Hold Drill	8/30/22
MS- Fire Drill	8/31/22

6. CORRESPONDENCE

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7. PUBLIC COMMENTS (agenda items)

All comments should be directed to the board president. Members of the public who desire to provide comment shall do so by stepping forward to the microphone. Those wishing to share comments during this portion of the meeting are requested to state their name and address. The Board Secretary or Board President may respond to the comments in the order they are submitted or in summary at the close of public comments. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

8. EXECUTIVE SESSION

BE IT RESOLVED by the Union Township Board of Education, pursuant to Section 7 of the Open Public Meetings Act N.J.S.A.10:4-12, that said public body enter into Closed Session at this time on **September 27, 2022** to discuss confidential matters pertaining to _____.

BE IT FURTHER RESOLVED that the matters discussed in Closed Session should be made public as soon as the need for confidentiality no longer exists, but it is not known at this time when that may be. The board expects to reconvene into public session in approximately _____ minutes. Action may be taken.

The Board adjourned to closed session at _____.

Motion by _____, Seconded by _____ Voice Vote:

Yes	No	Abstain	Absent
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The Board reconvened in open session at _____.

Motion by _____, Seconded by _____ Voice Vote:

Yes	No	Abstain	Absent
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9. REGULAR & EXECUTIVE SESSION MINUTES

CONSENT AGENDA ITEMS M1- M2

M1 **BE IT RESOLVED** that the **Regular Meeting Minutes of August 29, 2022** held on the date indicated as transcribed, be approved and filed.

M2 **BE IT RESOLVED** that the **Executive Session Meeting Minutes of August 29, 2022** held on the date indicated as transcribed, be approved and filed.

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mrs. Sigler	Mr. Teipel	Dr. Wunder	Mrs. Cherney	Dr. Allen	Mrs. Dominianni	Mr. Kokoszka	Dr. Robitaille	Mr. Palma	TOTAL
									Yes
									No
									Abstain
									Absent

11. EDUCATION / SPECIAL / GIFTED & TALENTED

Chairperson Comments/Committee Report: The Education Committee met on September 21, 2022 at 12:00 pm. Those present were Jim Teipel, Suzanne Wunder, Kerry Foote, Rhonda Pevorus and Nicholas Diaz.

CONSENT AGENDA ITEMS E1 - E4

E1 **BE IT RESOLVED** that the Board, upon recommendation of the Chief School Administrator, approve the submission of the 2022-23 Virtual or Remote Instruction Plan to the County Office for approval.

E2 **BE IT RESOLVED** that the Board, upon recommendation of the Chief School Administrator, approve the 8th grade field trip to Clinton Township Middle School for a presentation by Michael Fowlin, for the 2022-2023 school year.

E3 **BE IT RESOLVED** that the Board, upon recommendation of the Chief School Administrator, approve the following field placement for Kean University student observer:

Student	UTS Teacher	Building	Start Date	Time

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Catherine Tufaro	Sheryl Schroeder	UTES	September 28, 2022	Fall 2022 semester (9/28/22 - 1/30/23)
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E4 **BE IT RESOLVED** that the Board, upon recommendation of the Chief School Administrator, approve the following field placement for Centenary University student observer:

Student	UTS Teacher	Building	Start Date	Time
Brianna Creagh		UTES	September 28, 2022	4 total hours between 9/28/22 - 11/23/22

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mr. Teipel	Dr. Wunder	Dr. Robitaille	Mr. Kokoszka	Dr. Allen	Mrs. Cherney	Mrs. Dominianni	Mrs. Sigler	Mr. Palma	TOTAL
									Yes
									No
									Abstain
									Absent

12. PERSONNEL

Chairperson Comments/Committee Report: The Personnel Committee met on September 21, 2022 at 9:00 am. Those present were Jennifer Sigler, Cortney Dominianni-Smith and Nicholas Diaz.

CONSENT AGENDA ITEMS P1 - P4

P1 **BE IT RESOLVED** that the Board, upon recommendation of the Chief School Administrator, approve the following extra-curricular positions for the 2022-2023 school year:

Stipend Position	Name	Stipend Amount
Girls' Soccer Coach	Laura Marchese	\$2,301.00 =
	Jamie McDermid	\$1,150.50/person
Reading Olympics	Dawn DeLorenzo	\$1,150.50

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Gifted and Talented Program Teacher	Katherine Abarca (K-1) Nichole Sorge (2-3)	\$30.00 per hour per person Total program cost not to exceed \$15,000
Home Instruction	Patricia Hernandez Katherine Abarca	\$30.00 per hour

P2 **BE IT RESOLVED** that the Board, upon recommendation of the Chief School Administrator, appoint Anthony Mestre as a 1:1 Paraprofessional outside of contractual hours at a rate of \$23 per hour (not to exceed 45 hours) starting on September 7, 2022 through June 30, 2023.

P3 **BE IT RESOLVED** that the Board, upon recommendation of the Chief School Administrator, approve a request for paid medical leave of absence for employee #33 commencing on October 3, 2022 and terminating on November 21, 2022.

P4 **BE IT RESOLVED** that the Board, upon recommendation of the Chief School Administrator, approve a title change to Senior Special Education Assistant for the following staff for the 2022-2023 school year:

- o Lisa Schoberl

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mrs. Sigler	Mrs. Dominianni	Dr. Allen	Mr. Kokoszka	Mr. Teipel	Dr. Wunder	Mrs. Cherney	Dr. Robitaille	Mr. Palma	TOTAL
									Yes
									No
									Abstain
									Absent

13. POLICY

Chairperson Comments/Committee Report: The Policy Committee met on September 21, 2022 at 9:00 am. Those present were Jennifer Sigler, Cortney Dominianni-Smith and Nicholas Diaz.

Note: Revised policies only require a first read. New policies require two readings.

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CONSENT AGENDA ITEMS PO1 - PO3

PO1 BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, approve the following policies on first read:

- P2415 Every Student Succeeds Act (M)
- P3216 Dress and Grooming
- R3270 Lesson Plans and Plan Book
- P&R5513 Care of School Property (M)

PO2 BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, accept the first read of the following new policies:

- P4216 Dress and Grooming **(NEW)**
- P5517 School District Issued Student Identification Cards (M) **(NEW)**
- P5722 School Journalism (M) **(NEW)**

PO3 BE IT RESOLVED that the Board, upon recommendation of the Chief School Administrator, accept the following policies on second read:

- P0143.2 High School Student Representative to the Board of Education (M) **(NEW)**
- P1648.15 Recordkeeping for Healthcare Settings in School Buildings (M) **(NEW)**
- P2415.50 Title I - School Parent and Family Engagement (M) **(NEW)**
- P2416.01 Postnatal Accommodations for Students **(NEW)**

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mrs. Sigler	Mrs. Dominianni	Dr. Robitaille	Mr. Teipel	Dr. Wunder	Mrs. Cherney	Mr. Kokoszka	Dr. Allen	Mr. Palma	TOTAL
									Yes
									No
									Abstain
									Absent

14. FINANCE / TRANSPORTATION / PHYSICAL PLANT

Chairperson Comments/Committee Report: The Finance Committee met on September 15, 2022 at 1:00 pm. Those present were Kara Cherney, Mike Kokoszka,

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F7 Professional Development

BE IT RESOLVED that the Board, upon the recommendation of the Chief School Administrator, approve the following Professional Development:

Training	Attendee	Date	Cost
MultiSensory Math (Virtual)	Dawn DeLorenzo	August 22, 2022	\$925.00
School Based SLPs: Language Disorders vs. Language Difference for ELL (Virtual)	Paige DiGiambattista Sean Bobal	November 1, 2022	\$279.00 per person
NJPSA Fall Conference	Rhonda Pevorus	October 13-14, 2022	\$345.00 + .47/mile
Wit & Wisdom Training (virtual)	Nicole Jones	November 4, 2022	\$105.00
Wit & Wisdom Training (virtual)	Marybeth Kastrud	December 9, 2022	\$105.00

F8 Facility Usage Requests

BE IT RESOLVED that the Board, upon the recommendation of the Chief School Administrator, approve the following Facility Usage Requests:

Group Name	Purpose	Location	Date	Time	Fee
Carmine Cook Basketball	Basketball Program	MS Gym	Thursdays: 9/8/22 - 11/3/22	6:00 pm - 7:00 pm	\$100.00 (estimate)
Equitable	Retirement Benefits	ES Staff Rm MS Staff Rm	8/23/22 8/24/22	11:00 am - 1:00 pm 11:00 am - 1:00 pm	n/a
Girl Scouts	Gold Award Project	ES Outside Mural Project	Sundays: 9/8/22 - 11/6/22	8:00 am - 3:00 pm	\$50.00 Yearly Fee
Union Township PTA	PTA Meetings	ES Cafeteria	Thursdays: Sept. - June	7:30 pm - 9:00 pm	\$50.00 Yearly Fee

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F9 Professional Services Contracts

Phoenix Advisors, LLC - School Bond Referendum and Debt Issuance

BE IT RESOLVED that the Board, upon the recommendation of the Chief School Administrator approve a professional services agreement between Union Township Board of Education and Phoenix Advisors, LLC for Municipal Advisor Services for School Bond Referendum and Debt Issuance for fiscal year ending June 30, 2023 in the amount of \$9,500 plus \$0.50 per \$1,000 issued (per transaction; minimum of \$13,500). A not-to-exceed fee of \$2,500 may be charged for pre-referendum work if the referendum is not successful.

F10 Special Education Tuition Contract Agreement

Pillar Care Continuum-Pillar Elementary School - AMENDED

BE IT RESOLVED that the Board, upon the recommendation of the Chief School Administrator, approve a Special Education Tuition Contract Agreement between Union Township Board of Education and Pillar Care Continuum - Pillar Elementary School:

July 1, 2022 to June 30, 2023 (210 days):

Student: JS Tuition \$78,409.80 Extraordinary Services \$46,200.00

July 1, 2022 to August 30, 2022 (30 days):

Student: KS Tuition \$11,201.40

Motion by _____, Seconded by _____

Discussion:

Roll Call Vote:

Mrs. Cherney	Mr. Kokoszka	Dr. Allen	Mr. Teipel	Dr. Wunder	Mrs. Robitaille	Mrs. Sigler	Mrs. Dominianna	Mr. Palma	TOTAL
									Yes
									No
									Abstain
									Absent

15. OTHER BUSINESS

THE FOLLOWING MOTIONS ARE RECOMMENDED BY THE SUPERINTENDENT:

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the “Application for Emergent Hire.”

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CONSENT AGENDA ITEMS OB1 - OB6

OB1 Resolution - SREP Implementation Grant Application

WHEREAS, the Department of Community Affairs (DCA) is dedicated to helping New Jersey school districts achieve educational excellence and district efficiencies: and

WHEREAS, the School Regionalization Efficiency Program (SREP) Grant supports public school districts and governing bodies across New Jersey who wish to study the feasibility of school district regionalization and consolidation; and

WHEREAS, school districts and governing bodies are invited to apply for funding to offset costs associated with conducting feasibility studies that support the creation of meaningful and implementable plans to form or expand regional school districts; and

WHEREAS, the Department of Community Affairs, Division of Local Government Services (DLGS) is tasked with administering these grant funds through the School Regionalization Efficiency Program (SREP); and

WHEREAS, (Union Township School District, Franklin Township School District, Bethlehem Township School District) have determined to evaluate whether (Union Township School District, Franklin Township School District, Bethlehem Township School District) may be able to attain improved educational quality and efficiencies through consolidation or regionalization; and

WHEREAS, a formal study must be undertaken to accomplish this objective with regional implementation plan development; and

WHEREAS, the (Union Township School District) has agreed to be the lead entity in conducting this study and will submit the application for financial support for this study to DLGS on behalf of all participating school districts and/or governing bodies.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the (Union Township School District), that the (Union Township School District) does hereby join with (Bethlehem Township School District and Franklin Township School District) in applying for a SREP Grant to support undertaking a study to determine whether the District(s) will be able to attain improved educational quality and efficiencies through consolidation or regionalization.

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OB2 **BE IT RESOLVED** that the Board, upon the recommendation of the Chief School Administrator, approve the following Professional Development:

Training	Attendee	Date	Cost
CPR Recertification (through Pattenburg Rescue Squad)	Brian Geniton Jen Pryor Toni Shramko Melissa Wlodarczyk Jamie McDermid	September 22, 2022	\$50.00 per person
American Council on the Teaching of Foreign Languages Conference	Patricia Hernandez	November 18-20, 2022	\$285.00 registration
Wit & Wisdom (virtual)	Beth Homy	November 4, 2022	\$105.00
Instructional Coaching Toolkit Series (virtual)	Laura LoPiccolo	January 10, 2023 January 31, 2023 February 14, 2023 March 7, 2023 March 14, 2023 March 28, 2023	\$534.00

OB3 **BE IT RESOLVED** that the Board, upon recommendation of the Chief School Administrator, approve Lisa Schoberl for the position, Paraprofessional Advisor, for the stipend amount of \$600.00 for the 2022-2023 school year.

OB4 **BE IT RESOLVED** that the Board, upon recommendation of the Chief School Administrator, approve the job description, Paraprofessional Advisor, for the 2022-23 school year.

OB5 **BE IT RESOLVED** that the Board, upon recommendation of the Chief School Administrator, approve to extend the termination date for an unpaid medical leave of absence for employee #296 from September 26, 2022 to October 7, 2022.

OB6 **BE IT RESOLVED** that the Board, upon recommendation of the Chief School Administrator, approve the three year contract for Zero Eyes in the amount of \$25,000 per year with a one time \$2,000 platform/installation fee.

Motion by _____, Seconded by _____

Discussion:

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Roll Call Vote:

Dr. Allen	Mrs. Cherney	Mrs. Dominiann	Mr. Kokoszka	Dr. Robitaille	Mrs. Sigler	Mr. Teipel	Dr. Wunder	Mr. Palma	TOTAL
									Yes
									No
									Abstain
									Absent

16. PUBLIC COMMENTS - Privilege of the Floor

All comments should be directed to the board president. Members of the public who desire to provide comment shall do so by stepping forward to the microphone. Those wishing to share comments during this portion of the meeting are requested to state their name and address. The Board Secretary or Board President may respond to the comments in the order they are submitted or in summary at the close of public comments. Public comment shall be concise and to the point and shall not contain abusive, defamatory, or obscene language.

The Board will not respond to complaints from and to school personnel unless the chain of command has been followed, without satisfaction. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student's right to privacy.

17. NEW BUSINESS

18. OLD BUSINESS

19. ADJOURNMENT

Motion by _____, Seconded by _____ to adjourn the Public Meeting at _____ pm.

Voice Vote:

Yes	No	Abstain	Absent
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